



Member Switch Kit

“Simple and Free” - those are not empty words here at Harvesters Federal Credit Union. We are committed to you, our member! We want to make your experience with us an enjoyable one, so we try to keep things as *simple* as possible and *free* from unnecessary worries. Here you will find a Member Switch Kit that can help you make an easy transition from your previous financial institution to Harvesters FCU. We are excited that you have chosen to be a part of our family!

Here are the steps to make your transition smooth:

Step 1 - After you open your account and receive your member number from HFCU, you can change your Direct Deposit. Simply fill out the ***Direct Deposit Change Form*** and turn it in to your employer’s payroll department. This form will have everything you need for a smooth change-over.

Step 2 - Automatic payments coming out of your old account? This form will help you get it changed to your new HFCU checking account. Simply fill out the ***Automatic Payment Change Form*** and send it to each company that you have an automatic payment set up with.

Step 3 - After your direct deposit and automatic payments are successfully coming through your HFCU account, simply fill out the ***Checking Account Closure Form*** and send it to your previous financial institution. They will have all of the information they will need to close your account and have the funds remaining deposited in your new HFCU account.

You have now completed the Switch! ***Simple and Free!*** We are confident that you will enjoy all of the benefits of your new account relationship with Harvesters FCU. If we can be of any further service, please give us a call. **850.857.HFCU (4328)**.

“Think Outside the Bank ...”

HARVESTERS FEDERAL CREDIT UNION SWITCH KIT

STEP 1: DIRECT DEPOSIT CHANGE FORM

(FOR PAYROLL DEPT.)

Please reroute my direct deposit per my instructions.

Name _____ Social Security Number _____

Address _____

Phone () _____

Previous Financial Institution _____ Account # to be discontinued _____

I authorize my direct deposit to be routed to Harvesters Federal Credit Union.

Harvesters FCU Routing # 263277670 Account Number _____ CK__ SAV__

Authorized Signature(s) _____ Date: _____

STEP 2: AUTOMATIC PAYMENT CHANGE FORM

(FOR COMPANY OR PAYEE)

Please reroute This automatic payment per my instructions.

Name _____ Social Security Number _____

Address _____

Phone () _____

Company to receive payment _____

Company Address _____

Payment Amount \$ _____ Monthly __ Weekly__ Other __

I authorize my automatic payment to be debited from my Harvesters Federal Credit Union Account.

Harvesters FCU Routing # 263277670 Account Number _____ CK __ SAV __

Effective Date _____

Harvesters FCU Phone # 850.857.4328

Authorized Signature(s) _____ Date: _____

STEP 3: CHECKING ACCOUNT CLOSURE FORM

(FOR PREVIOUS FINANCIAL INST.)

Please close this checking account per my instructions.

Name _____ Social Security Number _____

Address _____

Phone () _____

Previous Financial Institution _____ Previous Checking Account # _____

I authorize the closure of my account effective as of this date __/__/____

Please send check for remaining balance to:

Harvesters Federal Credit Union

P.O. Box 5, Cantonment, FL 32533

Routing # 263277670 New Account # _____ CK __ SAV __

Authorized Signature(s) _____ Date: _____